



] E<Y Q] g<Es +Y[
N]g

¥ E]] Y/shj| Z |

¥ | <G] [j <E|

¥ kdl gQ| [G [j|

¥] Z dYjQ[<| |



/EP/] Yshj| ZhE[kh jPaj| Z dYj| [GOKOPof kl hjQ[hNjg| EP H Ejq[j] dY[[GDkG YE-YQ g-Es dY[h

/I Ejq[A• Q g-Es 6Q[[G! QhQ[/j<| ZI |j

- kQO- kl hjQ[h
 - 7 P< Qs] kghEP]] Yshj| Z 'hNjEkh< GZ QGH j <g k[GYQ g-Es<
 - 7 P< Qs] kgdgZ <g] pl g-gPQOQ <Y< GI rdl E] G] gQj| [G G] kjE] ZI hNjgs] kghEP]] Y<g k[G YQ g-Es<
 - I Z QGKY] NQ <Y< GI rdl E] <Q[hNjgY<G gPj| <EPi gPjkg [jh< < GNZ Qhj] E] <| < QEKhp] pQ[[GZ QhQ[h<| ZI |j•

<i>Literacy Vision</i>	
<i>Literacy Mission Statement</i>	

/I Ejq[A•]<Y

- kQO- kl hjQ[h
 - 7 P< <g s] kg] pl g-YQ g-Es Q<Y<
 -] [hQ ghdl ENEQ <Y] NjgQ-G D[G hKDOj kdh QP] gh Y<g | gP < G] | <EPi gdl g] gZ < E
 -] q <g s] k ZI <hkQjPI dl g] gZ < E] NDG PjPg kOP Qg-G AÃ<
 - 7 P< hKDOj kdh<g Z] h] Q [I I G] NQ g-Es Qj| gdl [jQ[<
 -] q <g s] k <GG hQjPI YQ g-Es < GY[Qk<O [I I Gh] NQ gh Y<g | gP<
 -] q G] s] k dY[j] ZI <hk j| <EPi gdl g] gZ < E D-h G] [s] kg YQ g-Es Q<Y<

<i>Goal 1 (Student-Focused)</i>	
<i>Goal 2 (Teacher-Focused)</i>	
<i>Goal 3 (Program-Focused)</i>	



11E9[Ä• Q gEsD <Z

- kQPQ- kl hjQ[h
 - 7 P] qYh gl][jPI hEP]] YshjI Z Q gEsjI <Z <
 - 7 P< QjPI g Y]N <EPZIZ D] g
 - 7 P< Qs] kgdY N]gE [GkE QOg OkYgZ I] QO• QEKQOY E<j Q[• jQI • <QDQ• < Gj] dOx
 -]q <d s] kZ][Q gQjPI I N]E Q[I h] NPI dY <

<i>Member</i>	<i>Role</i>



Meeting Schedules

<i>Date</i>	<i>Time</i>	<i>Location</i>	<i>Topic(s)</i>

Success Criteria

<i>What are we doing?</i>	<i>Why are we doing it?</i>	<i>How will we know it worked?</i>



/I E F [A ! < < O Z I [j] E F [+ Y

- k O O - k l h j Q [h
 -] g l < E h d l E O E d Y < < G < E j Q O S < g k [G Y Q g E s q P j Q < g s] k g
 - < E F [h j l d h
 - j Q l Y Q l <
 - d l g h] [# i g h d] [h O Y <
 - g h j k g E h
 - < Y Q Z I [j j] Y Q g E s Q < # i <
 - l p Q [E] N k E E h
 - 7 P l [Q d Y Z I [j Q O Y Q g E s E k g E K Y Z < < G < h l h Z I [j h P l] q < g s] k l [h k g Q O
 - < Y Q Z I [j j] E k g [j g h l < g E P] [N k [G j Q [h] N g < Q O < G Y < O < < G Y Q g E s
 - E k Y k g < Y g h d] [h Q l [l h
 - E [[l E F [h < E g h E [j l] j < g < h
 - 7 P l [k j O O O Y Q g E s E g l [l g h q P j < g s] k g d Y < h N g
 - G E O O Q P E j Z d] [l [j h q Y Q Z I < k g G Q l < E P O g G D [G] g h k D O j k d <
 - P l q] N l [E g l [l g h < g < G Q Q l g G
 - d g Q j h Z] [Q g Q O
 - E g l [Q O < G h k d d] g Q O h k G [j h Q k d d l g O g h l N l E j Q l Y <
 - Q j Q d g p l N Z O l l Q O Z I [j < g k [G Y Q g E s P l] q < g s] k •
 - d g p O O] [Q Q O h k d d] g < G E Z Z k [E j Q [j] N Z O h
 - E [h Q g P O G l g h N Z O h < G j P l Q h d l E O E [l l G h] g E P < Y [O h Q g O g G h j]
 - E Z Z k [E j Q [• j l E P]] Y O j g < h d] g < j Q [• l j E <
 - k h Q O E Z Z k [E j Q [Z I j P l G h j P j < E E Z Z] G j l < Y N Z O h
 - Q E K Q O N Z O h Q N E k h Q j k d h < G] j P l g G E h Q [h q Q P j l < E P l g h j k G [j h < < G Y < G g h < g k [G
 - h d l E O E d g O g Z h j] < G g h j P l h E P]] Y h Z Q h Q [<
 - N Z O h E [E g h < D] k j Y Q g E s < E P O l Z I [j <
 - h j k G [j h < j j Q k G h j] q < g g < Q O < G q g Q O
 - j l < E P l g h D l Y O h < D] k j h j k G [j Y Q g E s < G Y < g Q O
 - 7 P l [d Y [[Q O N] g < G d g p O O Y Q g E s Q j l g l [j Q [h N] g h j k O O O g < G g h < G q g l g h < g s] k
 - Q E K Q O h d l E O E j Q [h N] g
 - h j k G [j h q Q P G h Y r Q <
 - j P l d] d k Y j Q [<
 - h d l E Q Y G E j Q [h j k G [j h
 - E k Y k g < Y < G G Y E G < Y h [h Q O S <



- 7 Pi [dY [[QO] dd] gk [QhN] g [[Q QO] dd N] h] Q [<Yg pl Y dZ I [j N] gY <G gh < [G] i <EPI g r < g s] k QEKGP OdY [h] N] g
 -] [Q QO] g < Q QO < [Ghkdd] g <
 - E] <E P Q O
 - p < Q khj s d l h] N+] N] g Q O r
 - Ds q P] Z • q P I [• < [G P] q + q Q Y D d g p Q G
 - + h d l E Q E j] N] k [G < j Q [h] N] g < Q Q O < G Y [Q k < O < [G Y Q g < E s <
 - +] [P O P Y k < Q s Q] i g E j Q [h] r k E P < h // μ N] g D G P Y Q < G Ñ <
 - Z] [Q g Q O j P I Q d Y Z I [j < j Q [< [G I N] E j Q [I h] N] g N] h] Q [< Y G pl Y d Z I [j <

Action Plan

<i>Goal</i>	<i>Timeline</i>	<i>Action Steps</i>	<i>Person(s) Responsible</i>	<i>Resources</i>	<i>Evidence of Success</i>



/I E Q [A E] Z Z k [G j Q O j P I + Y K]

- k Q Q O - k l h j Q [h
 - 7 P < j < g j P I Q d Y Z I [j < j Q [I r d l E j < j Q [h N j g h E P]] Y K
 - 7 Q h E P] Y P < l h E P] Y D < H G Y Q g E s j l < Z h K
 -] q q Q G Q g E Y p l Y d l g h [[I Y k d d] g h E P] Y Q Z I I j Q O j P I h I r d l E j < j Q [h K
 -] q q Q s] k E j Z Z k [G j I j P I d Y [j] N Z Q D h < G E j Z Z k [Q s Z I Z D I g h K
 -] q q Q s] k E j Z Z k [G j I j P I d g Q j h D I Q O Z < G j P g k O P] k j j P I h E P]] Y s l < g
 -] q q Q s] k I [h k g] [Q Q O Z] [Q j Q O < G Q d Y Z I [j < j Q [] N P Q d Y [< j j P I h E P]] Y Y p l Y
 - 7 Q s] k P] Y f k < g l g s Z I I j Q O h K
 - 7 Q s] k g d] g] [d g Q j h Z] [Q j Q O] N P I d Y [E j Z d] [I] j h < G Q < Y K

Communication Plan

Stakeholder Group	Plan for Communicating	Timeline



Initial Assessment

- Initial Assessment
 - Initial Assessment
 - /EP]]YZ dg pl ZI [j +Y[
 - <g[EP]] Gdg Q-Z h
 - g h[k g g k Yg E [[I E Q[h
 -] Z Z k [Qs dg Q-Z h
 - YQ ZI [j <Eg h h EP]] Yq QP j PI hshj Z

Initiative Alignment

Other Programs/Initiatives	Connecting to Literacy	Plan to Monitor/Evidence of Success

Initial Assessment /EP]]YZ dg pl ZI [j +Y[<g[EP]] Gdg Q-Z h g h[k g g k Yg E [[I E Q[h] Z Z k [Qs dg Q-Z h YQ ZI [j <Eg h h EP]] Yq QP j PI hshj Z

Initial Assessment /EP]]YZ dg pl ZI [j +Y[<g[EP]] Gdg Q-Z h g h[k g g k Yg E [[I E Q[h] Z Z k [Qs dg Q-Z h YQ ZI [j <Eg h h EP]] Yq QP j PI hshj Z